



Wyoming Public School

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Headstart Enrolment Confirmation

Dear _____

We are thrilled to finally welcome you to our Headstart Program at Wyoming Public School in 2020.

We would like to confirm _____ enrolment in our Headstart Program for _____.

We have had to change the way we do things this year due to COVID-19 guidelines.

Term 4 Headstart Sessions

Week/Date	Session Times	Who Attends	What to bring
Week 4 (2/11/20 , 3/11/20) Week 5 (9/11/20 , 10/11/20)	Two session times 9:30am - 11:30am OR 12:00pm – 2:00pm	There will be two sessions on each day but your child will only attend one of the sessions each week. Please see below for the assigned day and time for your child.	<ul style="list-style-type: none">• a bag• broad-brimmed hat• change of clothes• piece of fruit and a drink
Week 6 (16/11/20 , 17/11/20)	9:30am – 12:30pm	All children to attend on their assigned day.	<ul style="list-style-type: none">• a bag• broad-brimmed hat• change of clothes• piece of fruit and a drink• recess
Week 7 (23/11/20 , 24/11/20) Week 8 (30/11/20 , 01/12/20) Week 9 (07/12/20 , 08/12/20) Week 10 (14/12/20 , 15/12/20)	9:30am – 2:00pm	All children to attend each week on their assigned day.	<ul style="list-style-type: none">• a bag• broad-brimmed hat• change of clothes• piece of fruit and a drink• recess• lunch (lunch can be ordered from the canteen)• library bag

**Please note if you need to change the day your child attends Headstart because circumstances have changed since you first enrolled, please either call the school or contact me via Class Dojo.

Your child's assigned day and time is:

Please come to the pedestrian gate situated on Veronica Close. A staff member will be here to control the number of parents on the school grounds at any one time. You may need to wait for a short period of time before entering the school grounds with your child. We will be allowing one parent/carer to come in to help settle their children but please make this as quick as possible. The maximum time you can stay on school grounds is 10 minutes (as per NSW Department of Education COVID-19 Guidelines). If you can say goodbye without going into the classroom that would be greatly appreciated but we understand this may not be possible for all children. At the end of each session please come to the Veronica Close gate. We will bring the children to you so you don't have to enter the school grounds again.

We have attached a COVID-19 External Visitors to School Site form that all parents must fill in and sign each time they enter the school grounds. I will also attach the form to Class Dojo. If you are able to print it out and fill it in prior to coming each week that will make the drop off process faster. We will have copies on site if this is not possible. We are hoping that after a couple of weeks most children will be happy to walk in from the gate with myself or Sharen Herbert to limit the number of forms you will need to fill in. You will not need a signed form when you pick your child up provided you wait at the gate for us to bring them to you. I know this is often a time where parents ask questions and unfortunately this may not be possible at this time. Please direct any questions or concerns you may have via Class Dojo messages or call the school and leave a message with the front office and I will return your call. **Remember to utilise the hand sanitiser at the sign on table and practice social distancing at all times.**

Headstart Parent Information Sessions will not be run due to current restrictions. We will endeavour to give you as much information through handouts, Class Dojo, the Headstart Website and our school website to support you and your child's preparation and transition to school.

You will find a reminder attached regarding documentation the school requires and a timeline for submission.

We are looking forward to seeing you in Week 4.

Kate Packer
HEADSTART TEACHER
13 October 2020

Rebecca Wild
PRINCIPAL

Your cooperation in providing these documents during the stated timeframe is much appreciated.

Timeframe	Documentation Required
During Term 2 and 3	<ul style="list-style-type: none">• <i>Proof of students date of birth</i> by providing 1 of the following documents:<ul style="list-style-type: none">✓ Child's Birth Certificate✓ Child's Passport✓ NSW Ministry Personal Health Record "Blue Book"✓ Hospital Birth Card✓ Baptism, Christening or Name Giving Record
During Term 4	<ul style="list-style-type: none">• <i>Immunisation History Statement</i> issued by the Australian Childhood Immunisation Register (ACIR). This can be obtained by calling 1800 653 809, or online through Medicare <p>Please note that it is not compulsory to have your child immunised to commence school however children who are not immunised may be excluded from the school during an outbreak of a vaccine preventable disease.</p>